

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Annual funding agreement with Mid Florida Community Services, Inc (Staff recommends approval).

REQUESTED ACTION: Staff recommends approval.

☐ Work Session (Report Only)

☒ Regular Meeting

DATE OF MEETING: 09/25/2012

☐ Special Meeting

CONTRACT: ☐ N/A

Vendor/Entity: Mid Florida Community Services, Inc.

Effective Date: 10/01/2012

Termination Date: 09/30/2013

Managing Division / Dept:

Support Services / Budget

BUDGET IMPACT: \$1,040 budgeted in the FY 2012/13

☒ Annual

☐ Capital

☐ N/A

FUNDING SOURCE: General Fund

EXPENDITURE ACCOUNT: 001-420-564-8202

HISTORY/FACTS/ISSUES:

The 2012/13 fiscal year budget contains funding for Mid Florida Community Services in the amount of \$1,040.

Mid Florida Community Services provides numerous services to the citizens of Sumter County including senior services, head start, energy assistance, and weatherization.

This contract provides for funding that is used for annual grant match purposes.

AGREEMENT

This Agreement is made and entered into this 25th day of September 2012 by and between the **BOARD OF COUNTY COMMISSIONERS OF SUMTER COUNTY, FLORIDA**, a political subdivision of the State of Florida, 7375 Powell Rd, Wildwood, Florida, 34785, hereinafter referred to as "Board" and, **MID FLORIDA COMMUNITY SERVICES, INC.**, 100 E. Dade Ave, Bushnell, FL 33513, hereinafter called "Mid Florida".

WITNES SETH:

WHEREAS, Mid Florida provides numerous services to the citizens of Sumter County including a meals program, and

WHEREAS, the Board has appropriated funds for Mid Florida to be used by Mid Florida in matching a federal grants, and

WHEREAS, the Board has previously determined that appropriations to Mid Florida constitute a public and county purpose; and such appropriations are authorized by Florida Statute, and

WHEREAS, the Board has contracted with Mid Florida for many years and desires to renew the contract for the fiscal year beginning October 1, 2012

NOW, THEREFORE, inconsideration of the covenants herein contained, be it mutually agreed by the parties as follows:

1. Payments: For the services and facilities provided and the duties performed by Mid Florida, which include a meals program, the Board agrees to pay to Mid Florida \$1,040.00.
2. Mid Florida Duties: Mid Florida shall report to the Board as to the progress of the programs and shall submit a report to the Board upon completion of the programs. Mid Florida shall maintain complete financial and performance records at all times in accordance with generally accepted accounting principles. All activities and records of Mid Florida shall be subject to audit at any time by the auditors of the Board, however, no federal or state laws or rules or regulations as to confidentiality of clients of Mid Florida shall be abrogated by this Contract. Mid Florida shall provide the Board with copies of Articles of Incorporation, By-laws, personnel policies and such other documents as may be required by the Board or its auditors to ensure that all expenditures made pursuant this contract are for a valid public purpose, and as such documents are amended or changed in any way.

3. Indemnification: Mid Florida hereby agrees it shall indemnify and save harmless the Board and the County from any and all liability, claims, damages, and losses, expenses, proceedings and causes of action of every kind and nature arising out of or connected with the performance of any services, program, duty or obligation herein set forth. Mid Florida shall at its expense, defend any and all action, suits, or proceedings which may be brought against the Board or County in connection with the above and satisfy, pay and discharge any and all judgments that may be entered against the Board or the County in such action or proceeding. Mid Florida shall furnish proof of liability insurance issued by companies and in such amounts as approved by the Board which policies shall name the Board as an additional insured.
4. Reports and Certification: Mid Florida shall provide monthly or such other periodic financial statements and activity reports to the Board in the form and manner prescribed by the Board which shall include a certification to the Board that the duties, services and facilities set forth in the Agreement and any attachments hereto were provided and performed in the previous time period. Mid Florida shall cooperate with and provide the Board or its duly authorized agents any additional information or reports concerning the activity, income, revenues, expenses and disbursements of Mid Florida or any of its agents or representatives when so requested, so long as confidentiality requirements are not abrogated.
5. Confidentiality: This Agreement shall in no way interfere with the treatment or service to clients of Mid Florida or in any way abrogate confidentiality as required by law in a provision of such services and such records bearing on this confidential relationship and treatment shall not constitute a public record.
6. Independent Contractor: Mid Florida shall perform the conditions of this Agreement as an independent contractor and nothing contained herein shall be construed to be inconsistent with this relationship or status. Nothing in the Agreement shall in any way be construed to constitute Mid Florida or any of its agents or employees as the agent, employees as the agent, employee or representative of the Board.
7. E-Verify: system established by the U.S. Department of Homeland Security to determine the immigration and work-eligibility status of prospective employees.

The contractor agrees to certify to Sumter County (County) that they are in compliance with the federal E-Verify program; this includes obtaining written certification from all subcontractors who will participate in the performance of the contract. All subcontractor certifications must be kept on file by the general contractor and made available to the state and/or the County upon request. The Sumter County Board of County Commissioners reserves the right to take action against any contractor deemed to be non-compliant; potential actions may include, but

are not limited to, cancellation of the contract and/or suspending or debarring the contractor from performing services for the County.

8. Termination: This Agreement shall terminate on September 30, 2013, unless sooner terminated by either party upon 30 days notice. The Board reserves the right to terminate this Agreement at any time if it makes the determination that Mid Florida is not living up to the terms and conditions of this Agreement. This Agreement may be extended in writing by the parties.

ATTEST: GLORIA HAYWARD
CLERK AND AUDITOR

BOARD OF COUNTY COMMISSIONERS
OF SUMTER COUNTY

By: Deputy Clerk

By: Garry Breeden, Chairman

ATTEST:

MID FLORIDA COMMUNITY
SERVICES, INC.

By:

By: